JHB (011) 949 4312 | PTA (012) 270 0107
Lenasia (010) 271 4286
Email: enrolment@thebeautyhubacademy.co.za
Website: www.thebeautyhubacademy.co.za

APPLICATION FORM

ENROLMENT SUMMARY

Student No (office to complete):		Application Date:	
Course:			Saturday/ Weekday:
Start Date:	Duration:	End Date:	Cash Price:
Deposit Amount:	Monthly Instalment:	Number Instalments:	Total Payable:
Note:			

STUDENT PERSONAL DETAILS

Title:	Surname (as per ID):
First Name (as per ID):	Middle Name (as per ID):
S.A. ID Number:	Date of Birth (D/M/Y):
Alternate ID Type:	Alternate ID Number:
Tel. Home:	Tel. Work:
Cell:	Fax:
Residential Address: Province: Code:	Postal Address: Province: Code:
Email:	Gender:
Race:	Disabilities:
Nationality:	SA Residence Status:
Home Language:	Employment Status:
Highest School Qualification:	Highest Tertiary Qualification:
Note:	

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DETAILS OF PARENT / GUARDIAN / PERSON RESPONSIBLE FOR PAYMENT OF FEES

Title:	Surname (as per ID):
First Name(s) (as per ID):	SA I.D. Number:
Alternate ID Type:	Alternate ID Number:
Residential Address: Province: Code:	Postal Address: Province: Code:
Tel. Home:	Tel. Work:
Cell:	Fax:
Email:	Relationship to Student:
Note:	

DETAILS OF TWO PEOPLE *(to contact in case of emergency)*

Name 1:	Name 2:
Relationship:	Relationship:
Tel:	Tel:
Cell:	Cell:
Note:	

ADDITIONAL NOTES

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ENROLMENT CONTRACT

1. INTRODUCTION

1.1 Ms/Mr _____ (hereinafter referred to as the Student) makes application to study at The Beauty Hub Academy (hereinafter referred to as the Institution).

1.2 Upon acceptance, the Student and Parent / Guardian / Person responsible for payment (hereinafter referred to as the Payer) agree to be held jointly and severally liable for performance against this contract, which includes payment of all fees.

1.3 All applications must include a completed and signed Application Form and Enrolment Contract, a copy of the Student's Identity Document and Proof of Residence, a copy of the Student's last / highest school and tertiary certificate(s), for Students under 21 or where the Payer is different, a copy of the Identity Document and Proof of Residence for the Parent / Guardian / Payer, and the Payer's 3-month bank statement if applying for an instalment option.

2. PAYMENT OPTIONS *(Delete that which is not applicable)*

2.1. The cash fee option, which option is to be paid on or before the first day of the commencement of the course in full, and at the discounted fee of R_____ per annum, or

2.2. A monthly option can be chosen which is payable with an initial deposit of R_____ payable on or before _____/_____/_____ and thereafter with monthly instalments, payable on the **first day of each month** in the sum of R_____ per month commencing from _____/_____/_____, for the next _____ consecutive months, for a total fee of R_____.

(Note: instalment plans cannot extend beyond study plan, with final payment due before course completion)

2.3. Additional Fees:

ITEC	R_____	SAAHSP	R_____	FIRST AID	R_____
SPECIFY:			R_____	NONE	

Liability under this agreement extends to all additional fees, whether advised at time of signature hereto, or incurred at a later date.

3. BREACH OF PAYMENT OPTION

3.1. Should payment not reach us by the due date, the said Student shall be summarily dismissed should payment not be made within 1 (one) week of being notified in writing to do so.

3.2. Should the Student or Parent / Guardian / Payer refuse or neglect to make payment by the due date, the arrear payment shall incur interest at the maximum legal interest rate.

3.3. In the event that the Student or Parent / Guardian / Payer fails to make payment upon notification and are handed over to the Institution's Attorneys / Debt Collection Agency for collection, the Student and Parent / Guardian / Payer shall be liable for legal costs incurred on the Attorney and own client scale as prescribed by law.

4. CANCELLATION

We the undersigned, upon signature hereto accept that we have the right to cancel the contract on twenty (20) days written notification to The Beauty Hub Academy, however in doing so we acknowledge the terms and conditions of this agreement that The Beauty Academy will be entitled to impose the reasonable cancellation penalties as contained hereunder, in accordance with Section 14 of the Consumer Protection Act 68 of 2008.

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4.1. The Student will be charged a cancellation fee of 10% of the annual fee payable, should the student choose to withdraw from the contract within 7 working days prior to the commencement of any course offered by the Institution.

4.2. Upon commencement of any course at The Institution the Student will not be allowed to withdraw, or truant, of avoid attendance to the said course, and thereby cancel the contract, and if this occurs the Institution is eligible to claim the entire tuition fee for the particular academic year.

4.3. The Student's failure to attend lectures will not reduce the student's liability from payment of the full course fee for the particular academic year.

5. CODE OF CONDUCT

5.1. Every Student shall sign a Code of Conduct and adhere to same throughout the duration of the course, which shall be binding upon the Student from date of signature thereto.

5.2. In the event that a Student is found guilty of any offense in respect of the said Code of Conduct, the Student shall be summarily expelled and be liable for the entire course fee for the specific academic year.

6. ENROLMENT

6.1. All courses shall be offered strictly subject to the Institutions requirements and enrolment intake policy within the Institution.

6.2. Application for enrolment is subject to acceptance at the Institution's sole discretion, and the parties may be subject to external vetting.

APPLICANT (STUDENT)	WITNESS: THE BEAUTY HUB ACADEMY
NAME:	NAME:
ID NO:	ID NO:
DATE:	DATE:

APPLICANT PARENT / GUARDIAN / PAYER	WITNESS: THE BEAUTY HUB ACADEMY
NAME:	NAME:
ID NO:	ID NO:
DATE:	DATE: